

L Harrison  
B North-Lee  
I Gadsden  
C Murray

**ST PAULS FIRE DISTRICT  
COMMISSIONERS MEETING  
NOVEMBER 15, 2018**

R Muckenfuss  
L Gerth  
C Fox

**FINANCE COMMITTEE MEETING** – Vice-chairman Ronald Muckenfuss called the Finance Committee Meeting to order.

**Review Information Only** –October 2018 – Tracey presented the October 2018 financial report. Personnel Services was \$293,355.11 and Operating Expenses was \$274,105.32 with total being \$567,460.43. Revenues was \$67,176.02. There is no update to the TAN. The ending balance in the checking account on October 31, 2018 was \$610,064.01.

**Community Remarks** – None at this time.

The Finance Committee meeting was closed at this time.

**Regular Meeting Called to Order** – Chairman Lee Harrison called the regular meeting to order. The meeting was opened with the Pledge of Allegiance and the Lord’s Prayer.

The Finance Committee meeting and the regular meeting were advertised in the Post and Courier under “Legal Notices” on November 14, 2018 and posted on the front door 24 hours prior to the meeting.

The minutes of the regular meeting on October 18, 2018 were approved as written, without reading, with a motion by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Larry Gerth. Commissioner Charlie Fox requested that we defer approval for the October 18, 2018 minutes concerning discussion of the Purchase of Rescue Boat and the Commissioners Report until Chief Garvin and Commissioner Charlie Fox meet concerning discussion on the purchase of the boat. The motion made to approve the minutes of the October 18, 2018 meeting by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Larry Gerth was withdrawn and action will be taken at the December 2018 meeting.

**Roll Call** – All commissioners were present. Attorney Charlie Condon was present. The clerk was present. Fire Chief Larry Garvin and Asst Chief Mike Rakoske was present.

#### **OLD BUSINESS**

Information on PEBA Health Insurance – Asst Chief Rakoske spoke about PEBA. The application fee would be \$500 and a check will be written that will be held until we are approved. The insurance we currently have, Blue Choice, will have a 10% increase for the coming year. PEBA will also have an increase for the coming year. Under the PEBA plan employees who are close to retiring can get insurance through PEBA by paying for their own insurance. Chief Garvin suggested we stay with Blue Choice. A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Bertha North-Lee to stay with Blue Choice. Motion passed.

#### **NEW BUSINESS**

No New Business at this time.

#### **REPORTS**

**Hollywood Station** – Regular maintenance.

**Sauldam Station** –Regular maintenance.

**Edisto Station** – Regular maintenance. Chief Garvin got a price on clearing the lot on the side of the station, \$980, but will wait until more tax dollars come in.

**Ravenel Station** - Regular maintenance.

**Adams Run Station** - Regular maintenance.

**Stono Ferry Station** - Regular maintenance.

**Meggett Station** – Regular maintenance.

**Parkers Ferry Station** – Unmanned at this time.

**Petersfield Station** – Unmanned at this time.

**Chief's Report** – There were 204 alarms for October 2018. Chief Garvin met with Billy Mills and Risk Assessment personnel. Good information was received going forward. The price for the rescue boat that was approved at last month's meeting with Carolina Skiff for \$22,149.40 is good for 30 days. Engine 7 was taken to Cummins; heads were warped and anti-freeze has to be added every day. Tender 5 is being repaired with insurance. The new Assistant Chief's truck has arrived. We have hired 21 new employees; now have 15 new employees; and have needed 6 new employees since January 2018; an exit report was completed on employees who have left.

**Training Report** – There were 805 training hours and 301 physical hours for October 2018.

**Attorney's Report** – No new information at this time.

**Commissioners Report** – Commissioner Bertha North-Lee stated that we need to have a retreat in the New Year to discuss job descriptions, etc. Commissioner Charlie Fox spoke on the budget reports concerning using caution on the overtime. The budget for July 2019-June 2020 is due by April 2019. A date will be set at the December 2018 meeting when we will meet in January/February 2019 concerning the upcoming budget.

**Auxiliary Report** – There was nobody from the Auxiliary present at this meeting.

**Community Remarks** – Doug Wurster with Charleston County Budget Office was present at the meeting. Shontavia Harrison asked about the new truck and who it was for.

Checks were reviewed and signed for expenses in open session at this time.

A motion was made by Chairman Lee Harrison and seconded by Vice-chairman Ronald Muckenfuss to go into Executive Session to review reconciliation of accounts. Motion passed.

A motion was made by Commissioner Charlie Fox and seconded by Vice-chairman Ronald Muckenfuss to discuss Pay Scale Plan from Charleston County. Motion passed.

A motion was made by Commissioner Charlie Fox and seconded by Commissioner Clifford Murray to receive legal advice from Attorney Charlie Condon under attorney-client privilege regarding new employment claim and pending employment-related claims. Motion passed.

**Executive Session** – to review reconciliation of accounts, discuss pay scale plan from Charleston County and to receive legal advice from Attorney Charlie Condon under attorney-client privilege regarding new employment claim and pending employment-related claims.

**Out of Executive Session – Into Regular Session** – No action was taken in Executive Session. The reconciliation of accounts were reviewed, discussed pay scale plan from Charleston County and received legal advice from Attorney Charlie Condon under attorney-client privilege regarding new employment claim and pending employment-related claims.

**Reconciliation of Accounts** – A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Bertha North-Lee to approve the reconciliation of accounts. Motion passed.

The next regular meeting is December 13, 2018 at 6:00pm.

**Adjournment** – A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Bertha North-Lee to adjourn the meeting. Motion passed.

Meeting was adjourned at 7:30pm.

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Lee Harrison, Chairman  
St Paul's Fire District

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Mary Adams, Clerk  
St Paul's Fire District